

OLD LOCK & DAM BUILDING

Rental includes use of the main level (gathering space, kitchen, and bathrooms) and access to tables and chairs in storage attic.

Rental reservations are arranged by contacting Town Manager Lori Buehlman at 812.853.3578 and deposit paid at time of reservation.

Deposit is in addition to rental fee.

Cash or checks only. Credit cards are not accepted.

Keys can be picked up at the office of the Clerk-Treasurer at Town Hall, 23 West Jennings, the weekday before the rental between the hours of 9 am – 2 pm.

If you will be using <u>exterior electrical receptacles</u>, please pick up <u>extra key</u> from the Clerk-Treasurer for access.

Old Lock & Dam Building is a smoke-free facility.

Features of the Old Lock & Dam Building:

- Certified occupancy of 100
- Approximately 850 square feet of gathering space in main room
- Kitchen includes stove and refrigerator (no glassware, tableware, flatware, cutlery or paper products are provided by the Town of Newburgh)
- Fourteen (14) 6' long tables available for use
- 90 metal folding chairs
- Ice machine available for use
- Completely ADA accessible
- Cleaning supplies, trash bags, paper towels, and toilet tissue are located in the kitchen